

CONTENTS

Unit 1	Exploring the Essay	2
	Elements of Great Writing	4
	What Is an Essay	4
	Writing the Introduction	18
	Writing the Body: Outlining	27
	Writing the Conclusion	31
	Building Better Vocabulary	32
	Building Better Sentences	34
	Writing	36
	Test Prep	37
Unit 2	Cause-Effect Essays	38
	Elements of Great Writing	40
	What Is a Cause-Effect Essay?	40
	Developing a Cause-Effect Essay	46
	Grammar: Connectors for Cause-Effect Essays	51
	Grammar: Noun Clauses	54
	Wordiness	55
	Redundancy	56
	Building Better Vocabulary	58
	Building Better Sentences	60
	Writing	62
	Test Prep	67
Unit 3	Comparison Essays	68
	Elements of Great Writing	70
	What Is a Comparison Essay?	70
	Developing a Comparison Essay: Supporting Information	77
	Grammar: Connectors for Comparison Essays	79
	Grammar: Subject Adjective Clauses	81
	Building Better Vocabulary	83
	Building Better Sentences	86
	Writing	88
	Test Prep	95
Unit 4	Argument Essays	96
	Elements of Great Writing	98
	What Is an Argument Essay?	98
	Developing an Argument Essay	102
	Grammar: Controlling Tone with Modals	107
	Counterargument and Refutation	110
	Avoiding Faulty Logic	112
	Grammar: Using the <i>If</i> Clause	114
	Building Better Vocabulary	116
	Building Better Sentences	118
	Writing	120
	Test Prep	123
Unit 5	Problem-Solution Essays	124
	Elements of Great Writing	126
	What Is a Problem-Solution Essay?	126
	Developing a Problem-Solution Essay	131
	Grammar: Adverb Clauses	133
	Building Better Vocabulary	138
	Building Better Sentences	140
	Writing	143
	Test Prep	147
Unit 6	Reaction Essays and Exam Questions	148
	Elements of Great Writing	150
	What Is a Reaction Essay?	150
	Developing a Reaction Essay	155
	Writing	156
	Elements of Great Writing	
	Understanding Short-Answer Questions	159
	Grammar: Adjective Clause Reductions	163
	Building Better Vocabulary	164
	Building Better Sentences	168
	Test Prep	169
	Writer's Handbook	170
	Vocabulary Index	195
	Index	197