

# CONTENTS

---

<b>Unit 1</b>	<b>Reviewing the Essay</b>	<b>2</b>
	Elements of Great Writing	4
	What Is an Essay	4
	The Introduction Paragraph	8
	Body Paragraphs	13
	The Conclusion Paragraph	16
	Grammar: Modifying Nouns	19
	Building Better Vocabulary	20
	Building Better Sentences	22
	Writing	25
	Test Prep	25
<b>Unit 2</b>	<b>The Writing Process</b>	<b>26</b>
	Elements of Great Writing	34
	What Is the Writing Process	28
	Grammar: Subject-Agreement	40
	Building Better Vocabulary	42
	Building Better Sentences	44
	Writing	46
	Test Prep	47
<b>Unit 3</b>	<b>Using Original Sources</b>	<b>48</b>
	Elements of Great Writing	50
	Using Information from Sources	50
	Using Direct Quotation and Paraphrasing	51
	Methods of Citing Sources	55
	Introducing a Direct Quotation or a Paraphrase	57
	Summarizing	59
	Synthesizing	62
	Building Better Vocabulary	64
	Building Better Sentences	67
	Writing	69
	Test Prep	71
<b>Unit 4</b>	<b>Cause-Effect Essays</b>	<b>72</b>
	Elements of Great Writing	74
	What Is a Cause-Effect Essay	74
	Organizing a Cause-Effect Essay	74
	Topics for Cause-Effect Essays	75
	Supporting Details for Cause-Effect Essays	76
	Thesis Statements for Cause-Effect Essays	82
	Transitions and Connectors in Cause-Effect Essays	83
	Grammar: Consistent Verb Tense Usage	86
	Grammar: Sentence Fragments	87
	Building Better Vocabulary	88
	Building Better Sentences	90
	Writing	94
	Test Prep	95

<b>Unit 5</b>	<b>Comparison Essays</b>	<b>96</b>
	Elements of Great Writing	98
	What Is a Comparison Essay?	98
	Organizing a Comparison Essay	98
	Topics for Comparison Essays	100
	Thesis Statements for Comparison Essays	107
	Transitions and Connectors in Comparison Essays	108
	Grammar: <i>as ... as</i> ; not <i>as ... as</i>	111
	Grammar: Parallel Structure	112
	Building Better Vocabulary	113
	Building Better Sentences	115
	Writing	117
	Test Prep	119
<b>Unit 6</b>	<b>Reaction Essays</b>	<b>120</b>
	Elements of Great Writing	122
	What Is a Reaction Essay?	122
	Topics for Reaction Essays	122
	Organizing a Reaction Essay	123
	Thesis Statements for Reaction Essays	129
	Transitions in Reaction Essays	130
	Grammar: Adverb Clause	130
	Building Better Vocabulary	133
	Building Better Sentences	135
	Writing	139
	Test Prep	141
<b>Unit 7</b>	<b>Argument Essays</b>	<b>142</b>
	Elements of Great Writing	144
	What Is an Argument Essay	144
	Organizing an Argument Essay	144
	Topics for Argument Essays	146
	Thesis Statements for Argument Essays	152
	Adding Counterargument and Refutation	154
	Grammar: Modals	158
	Grammar: Adverbs of Degree with Adjectives	160
	Building Better Vocabulary	162
	Building Better Sentences	165
	Writing	168
	Test Prep	169
<b>Unit 8</b>	<b>The Research Paper</b>	<b>170</b>
	Elements of Great Writing	172
	What Is a Research Paper	172
	Preparing to Write a Research Paper	172
	Grammar: Passive Voice	185
	Building Better Vocabulary	188
	Writing	190
	<b>Writer's Handbook</b>	<b>194–221</b>
	<b>Vocabulary Index</b>	<b>222–223</b>
	<b>Index</b>	<b>224–225</b>
	<b>Credits</b>	<b>226</b>